



## MiScorecard Performance Summary

**Business Unit:** Agriculture and Rural Development  
**Executive/Director Name:** Jamie Clover Adams  
**Reporting Period:** May 2013  
**Date Approved:** 6/17/2013

**Scorecard Status:** Final

**Green** >90% of target  
**Yellow** >= 75% - 90% of target  
**Red** <75% of target

	Metric	Status	Progress	Target	Current	Previous	Frequency	Metric Definition
<b>Efficient Agency Operations</b>								
OSCL-02	Electronic Means of Contact/Registration	Green		75%	82.4% April 2013	79.8%	Monthly	Using the Online Pesticide Exam Scheduling application as an indicator, measures the percent of customer contacting or registering via electronic means. Automating functions allows customers to receive 24/7 self-service support and allows MDARD to reallocate administrative support time to other functions.
<b>Safe and Healthy Food</b>								
ESD-05	Migrant Labor Housing Licensing Inspections	Yellow		100%	87% July - September 2012	99%	Quarterly	Compares the number of inspections conducted in the previous calendar quarter to the average for the past three years. Percentages above 100 indicate inspectors are on or ahead of schedule.
FDD - 02	Milk Safety Inspection Standards	Green		100%	96% January thru March 2013	85%	Quarterly	Measures the percent of audited milk safety inspections meeting the national enforcement standards. MDARD's goal is to maintain 100% compliance with national milk safety standards
FDD - 03	Manufactured Food Regulatory Program Standards	Green		100%	100% January thru March 2013	50%	Quarterly	Measures the percent of national Manufactured Food Regulatory Program Standard (MFRPS) elements within the corrective action plan for Standard #5 that have been implemented. MDARD's goal is to achieve 100% completion by March 1, 2013. MFRPS Standard #5 addresses food related illness and outbreak response.
FDD - 04	MDARD Dairy Farm Inspection Coverage	Green		100%	100% January thru March 2013	78%	Quarterly	Measures the percent of licensed Michigan dairy farms that are inspected by MDARD inspectors for milk safety compliance. MDARD's goal is to provide milk safety inspection coverage for 100% of Michigan's dairy farms.
FDD - 01	Rate of Food Establishment Compliance with Michigan Food Law.	Red		90%	56% May 2013	59%	Monthly	Measures the monthly compliance rate of establishments where routine food safety evaluations have been completed. Establishments include food processing plants, warehouses and retail stores. The denominator is the all routine evaluations submitted and the numerator is only those routine evaluations that cite P or PF violations. The resulting percentage is subtracted from 100.
FDD - 05	Rate of Food Establishment Compliance on Follow-up Inspections	Green	=	95%	96% May 2013	96%	Monthly	Measures the rate of industry compliance by determining the percentage of priority and priority foundation violations corrected upon follow-up inspections conducted by MDARD. Determine the total number of follow up inspections each month, subtract the number of follow up inspections containing uncorrected priority or priority foundation violations, divide by the total number of inspections equals rate of compliance at follow-up inspection.
<b>Animal and Plant Health</b>								
AID-01	Bovine TB Status	Yellow		100%	86.7% CY 2013 Q2	86%	CY Annually	Measures the percent of Michigan counties designated as Bovine TB free by the USDA. MDARD's goal is to maintain and enhance market access for animal agriculture through surveillance, control, and eradication programs.
AID-02	Livestock Dealer Review	Green		10%	9.5% CY 2013 Q2	8.5%	Quarterly	This measures the percentage of licensed livestock dealer reviews completed in order to review record keeping and sanitation requirements. This measure is intended to promote animal health and food safety through assurance of animal traceability and prevention of disease spread. Target of completing 10% per quarter.
<b>Environmental Stewardship</b>								
ESD-01	Michigan Agriculture Environmental Assurance Program	Yellow	=	100%	76% May 2013	76%	Monthly	Measures the percent achievement toward a target to complete 2060 new verifications by September 30, 2013.
ESD-02	Michigan Agriculture Environmental Assurance Program (MAEAP) re-verifications	Yellow	=	100%	80% May 2013	80%	Monthly	Measures the percent achievement toward a target to complete 888 re-verifications by September 30, 2013.
ESD-06	Pesticide Collection and Disposal	Green		100%	122% FY 2012	100%	FY Annually	Measures the percent achievement toward MDARD's goal of collecting and properly disposing 107,000 lbs. of pesticides annually (Clean Sweep Program).
ESD-03	Farmland Development Rights Processing Time	Green	=	100%	100% May 2013	100%	Monthly	Measures the percent of farmland Development Rights applications processed within 60 days of receipt.
<b>Consumer Protection</b>								
LAB-01	Weighing and Measuring Device Compliance	Green		97%	98.4% FY2012	98%	FY Annually	Measures the percent of all wholesale and retail weighing and measuring devices in compliance with the National Institute of Standards and Technology during initial inspection.
LAB-02	Consumer Packaged Goods	Green		90%	173.9% January - March 2013	96.7%	Quarterly	Measures the percent achievement toward a goal of testing 12,000 packages annually to ensure they meet appropriate weight and measure standards.
PPPM-12B	Measured Self-Inventory System for Grain (FY 2013-FY 2014)	Red		100%	21% Jan 2013 - March 2013	11%	Quarterly	Measures the percentage of Michigan-licensed grain elevator companies that have implemented ExamNet's measured self-inventory program in FY 2013 and FY 2014. Implementation will result in increased grain inventory accountability and increased ability for MDARD to inspect facility business records.
<b>Rural Development</b>								
AgD-01	Export Assistance	Red	=	90%	18% FY 2012	18%	FY Annually	Measures the percent of Michigan food and agriculture companies exporting or showing interest in exporting products that receive assistance from MDARD. This measure is an indicator of MDARD's capacity to help increase food and agriculture exports.
AgD-02	Regional Food Hub Establishment			100%		%	FY Annually	The percent of funded food hubs with complete business plans by September 30, 2013.

ESD-04	Non-industrial Private Forest Harvest			100%			Quarterly	Measures the percent of achievement toward referring \$4,000,000 of non-industrial forest timber for harvest to the private sector.
<b>Efficient Agency Operations</b>								
MDARD-AO-04	Professional Development and Growth	Red		95%	63.4% January - March 2013	61.5%	Quarterly	Measures the percent of performance management plans completed by the supervisor within 28 calendar days of the end of the rating period as required in Civil Service Regulation 2.06.
MDARD-AO-10	Employee Landscape - Champions	Yellow		70%	56% CY 2012		CY Annually	The percent of agency employees identified as Champions in the PwC Employee Landscape.
PPPM-21B	Pesticide Use Investigation Closure (FY 2013)	Red		80%	50% Oct 2012 - Dec 2012	56%	Quarterly	Measures the percentage of pesticide use investigations closed within 90 days of initiation, measured at the end of the previous quarter.
OSCL-01	Timely Issuance of Licenses	Green	=	100%	100% January - March 2013	100%	Quarterly	Measures the percentage of licenses issued within established administrative or statutory limits.